1. Display Cynap on the Projector (LEARN HOW: classrooms.utk.edu/display-cynap)

2. Share the device you want to record:
   - On the Control Panel, ensure your Mirror Display is set to ON
   - On the Control Panel, under the Cynap Input menu, select what you want to display
   - Tap the Cynap screen and select [+] button
   - Select the Cynap Input icon to bring up the device you previously selected on the Cynap Input menu

3. Tap the Cynap screen and select [+] button

4. Choose WebRTC

5. Choose the Panopto Icon

6. Log into Panopto Canvas with your NetID and password using Two-Factor Authentication

7. Choose the green Create button. If you don’t see the Create button, enable creator access to Panopto in Canvas. Learn how: tiny.utk.edu/createbutton

8. Select Panopto Capture: Record in browser

9. Select sources by tapping the Screens and Apps button at the top of the Panopto page. Note, to change to a different source, follow these steps:
   1. Tap the WebRTC menu at the bottom of the screen
   2. Select the screen share icon
   3. Select your new source

10. Tap the red Record button to start the recording

11. Tap the red Stop button to end the recording

12. Recordings are automatically saved, however, you have the option to:
   - Enter the desired name for your recording
   - Choose the folder where you wish to save the recording

For more information classrooms.utk.edu

NEED HELP?
OIT HelpDesk Classroom Support: 865-974-9110 or help.utk.edu