Recording Your Lecture Using ZOOM

1. Display Cynap on the Projector

2. Tap the Cynap screen and select [+ ] button

3. Choose WebRTC

4. Choose the Zoom Icon

5. On the Zoom page, choose Create or Edit Account to login with your NetID and Password using Two-Factor Authentication.

6. Choose Join from your web browser
   Note, the text is at the bottom of the page below the prompt for launch meeting.

7. Select Join Audio by Your Computer
   Note, to be heard on your Zoom recording, use the lapel mic.

8. Share the device you want to record with Zoom
   On the Control Panel, ensure your Mirror Display is set to ON.
   On the Control Panel, under the Cynap Input menu, choose what you want to display.
   Tap the Cynap screen and select [+ ] button.
   Select the Cynap Input icon to bring up the device you previously selected on the Cynap Input menu.

9. On the WebRTC window, choose the Share Screen icon at the bottom of the Zoom window

10. Select which open windows you wish to share

11. Select the record button on the WebRTC window to record your Zoom presentation. Presentations are automatically recorded to the cloud and recordings will be copied over to Panopto for you.
    Note, the room camera turns off when sharing screen. To turn the camera back on, select Stop Share then Start Video.

For more information classrooms.utk.edu

NEED HELP?
OIT HelpDesk Classroom Support: 865-974-9110 or help.utk.edu

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