

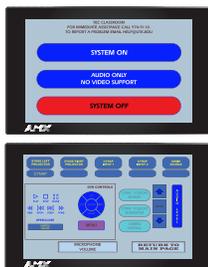
# Projecting Your Presentation for In-Class and Remote Students

Classroom with AMX Panel Style 33 and Zoom

## GETTING STARTED WITH CYNAP

### Display Image on Both Projectors

1. Tap **System On**.
2. Select **Cynap** from the **Stage Left** and **Stage Right Projector** drop-down menus.
3. Choose **Cynap** under the **Audio Source** drop-down menu.



4. Connect your laptop to Cynap.

#### ON WINDOWS:

- A. Use the **Windows Key** and the **P Key** to access the Project Menu.
- B. Choose **Connect to a wireless display**.
- C. Select room Cynap.



#### ON MACBOOK:

- A. Select the **Airplay** icon in the menu bar for available devices.
- B. Select the Cynap for your room.



5. Enter the 4-digit code that appears at the top of the Cynap screen on your device. Your laptop will appear on the Cynap screen.



Control Panel



Laptop



Cynap

## USING ZOOM WITH CYNAP

### Launch Zoom on Cynap

1. Select the **Mirror Mode** option on the Control Panel.
2. Tap the Cynap screen and select **[+]** button.
3. Choose **WebRTC**.
4. Log into your Zoom account by selecting **Create or Edit Account**. You will need to use Two-Factor Authentication each time you log in.
5. Select your scheduled meeting and choose **Start**.
6. Choose **Join from your browser**.
7. Select **Join Audio by your computer**.
8. Select **Start Video** to turn on the room camera.



### Sharing Your Laptop

1. To show your laptop screen to both remote and in-class students, select **Share Screen** in the Zoom window.
2. Tap the menu at the bottom of your laptop screen and choose the **enlarge** button.



## USING ZOOM WITHOUT CYNAP

### Connecting With Your Laptop

1. Connect your laptop using an HDMI or VGA cable.
2. Choose **System On** on the Control Panel.
3. Select how your laptop is connected from the **Stage Left** and **Stage Right Projector** menus, as well as the **Audio Source** menu.
4. Ensure your laptop display is not in Mirror Mode by unchecking **Mirror Displays** (Mac) or choosing **Extend Across Desktops** (PC).
5. Open the **Zoom** app on your laptop, then choose **Share Screen**. If you will be playing a video, check the box for **Share Computer Sound**.
6. Select which screen to share; this will normally be **Screen 2**. (If you don't see Screen 2, check to see if you're in Mirror Mode.) It is best to share the entire screen for easy navigation.
7. Select **Share**.



When finished, tap **Return to Main Screen** on the control panel and choose **System Off**.



For more information  
[classrooms.utk.edu](https://classrooms.utk.edu)

### NEED HELP?

OIT HelpDesk Classroom Support: **865-974-9110**  
Or, go to [help.utk.edu](https://help.utk.edu)

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